



Santa Clara River Watershed Coordinator

DRAFT 2022-2023 Work Plan

Watershed Coordinator Program Priority	Tasks	% of Time
STAKEHOLDER OUTREACH AND ENGAGEMENT		40%
<p>Expand and maintain the Santa Clara River Watershed Committee created in 2006 to engage a broader group of stakeholders in integrated regional watershed management planning and implementation activities specific to the Santa Clara River Watershed</p>	<ul style="list-style-type: none"> • Identify and engage with stakeholders (those currently involved and new potential participants). • Maintain list-serve and email lists. 	
<p>Prepare Watershed Committee meetings to bring a diverse set of stakeholders together to stay informed, collaborate, and address issues critical to the watershed</p>	<ul style="list-style-type: none"> • Minimum five Committee meetings • Plan topics, arrange for speakers, room reservations, and facilitate meetings (2 meetings to be facilitated by Lynn Rodriguez during my LOA) • Post agendas, speaker presentations, and meeting recordings to website • Send meeting highlights via email newsletter • Hold joint upper and lower watershed committee meetings as needed 	
<p>Conduct broad ongoing outreach and communication to engage stakeholder and the public in protection of Watershed resources</p>	<ul style="list-style-type: none"> • Send meeting announcements and newsletters • Conduct and participate in special events • Respond to media inquiries • Maintain website and content – website migration to WordPress was initiated by WPD and put on hold in 2022 	
<p>Coordinate with upper Santa Clara River stakeholders</p>	<ul style="list-style-type: none"> • Meet with stakeholders and attend USCR IRWM stakeholder meetings 	
TECHNICAL REVIEW, PROJECTS AND PLANNING SUPPORT		40%
<p>Prepare Watershed Committee for Prop 1 IRWM Round 2 Grant solicitation</p>	<ul style="list-style-type: none"> • Work with IRWM PM to provide information on timeline and process • Provide input on WCVC project selection criteria • Initiate call for projects in the watershed • Transition to using WCVC’s new web portal and project submittal form • Address questions of stakeholders • Prepare summary sheets of projects and provide project information to stakeholders for review • Guide Watershed Committee through prioritizing projects for funding 	

Integrate existing goals, objectives, and performance measures for the Watershed into other regional efforts as appropriate	<ul style="list-style-type: none"> Engage in other regional planning efforts as appropriate, attend relevant meetings 	
Identify opportunities for enhanced coordination such as implementation of Watershed Campaigns, regional or watershed symposiums or studies	<ul style="list-style-type: none"> Identify opportunities for enhanced coordination of existing efforts and gap needs Examples: convening Invasive Weed Task Force, work with IRWM PM and Desert Research Institute scientists to develop regional climate modeling report, and 2020 GDE Webinar 	
Maintain understanding of watershed conditions	<ul style="list-style-type: none"> Review and share relevant research, publications and plans on request Based on meetings attended and studies reviewed – maintain understanding of watershed conditions and projects 	
Inform local stakeholders of funding sources and provide letters of support for projects in the Watershed	<ul style="list-style-type: none"> Periodically share funding opportunities through newsletters or at meetings Write letters of support for projects that align with the mission and vision of the Committee on behalf of the Committee 	
DISADVANTAGED COMMUNITY INVOLVEMENT PROGRAM (DACIP)		15%
Serve on the DACIP Task Force for IRWM Regions in the LA-Ventura Funding Area https://watertalks.csusb.edu/ : “WaterTalks is designed to generate and increase community involvement in planning a sustainable water future for California. Its goal is to explore the strengths and opportunities of 128 communities in the Los Angeles and Ventura counties facing ongoing economic and environmental distress, and to gather input to prioritize and recommend water-related projects based on issues of greatest concern.”	<ul style="list-style-type: none"> Perform required duties as Task Force member Attend WVCV DAC Committee meetings Coordinate with DAC IP Program Manager, consultants, local community-based organizations, and stakeholders in implementation of WaterTalks program activities Assist DAC stakeholders and shepherd projects through as needed for Prop. 1 Round 2 IRWM grant This grant program is wrapping up in December 2022 with less intensive involvement thereafter 	
PROGRAM MANAGEMENT/COORDINATION		5%
Coordinate with IRWM Program Manager and partners	<ul style="list-style-type: none"> Meet and confer with WVCV Program Manager, Upper Santa Clara River IRWM Program Manager, and other WVCV watershed coordinators as needed Attend WVCV Steering Committee meetings 	
Watershed Committee administration	<ul style="list-style-type: none"> Coordinate with co-chairs on Watershed Coordinator Work Plan Prepare and send funding partner invoices (spring 2023 for 2022-2023 fiscal year) Discussion on future of Watershed Committee and IRWM program as needed 	

* Watershed Coordinator is a part-time position

Overview

Centralized, ongoing coordination at the watershed level through a watershed coordinator, helps assure the ongoing protection of watersheds and helps assure sustainable support and funding. There are many entities and individuals working within the watershed to enhance and protect valuable resources. Coordination is essential to make the best use of limited local funding to develop cost-effective solutions and bolster support for well-designed projects and programs. Coordination has become more essential as singular agency projects can't do it all and there is increased need for collaboration and partnership to tackle complex regional issues.

Water bonds have provided significant revenue to local agencies to help pay for infrastructure, habitat restoration, water quality improvements and recreational enhancements. The Santa Clara River Watershed Committee has been extremely successful in securing funding for critical projects and programs in the watershed. Success of funding and implementation of programs and projects in the watershed has been in significant part due to integration of the IRWM framework into General Plans, Specific Plans, Groundwater Sustainability Plans, Urban Water Management Plans, and Stormwater Resource Plans, and climate adaptation and mitigation planning, etc.

The Santa Clara River Watershed Committee was formed in 2006 and has had more than 30 regular member agencies/organizations who regularly attend meetings. The Committee developed and has revisited to affirm and update a Watershed Vision/Mission, goals and objectives. Committee meetings serve as a forum for stakeholders to share information, project development, collaborate on programs, build trust and understanding, and learn of funding opportunities. The Committee has held over 90 meetings to-date.



Santa Clara River Watershed Coordinator Funding Allocations

COUNTY AGENCIES/ SPECIAL DISTRICTS	JULY 2021 - JUNE 2022 FUNDING REQUEST	JULY 2022 - JUNE 2023 FUNDING REQUEST
Ventura County Watershed Protection District	5,000	5,000
Ventura County Waterworks District #16 - Piru	1,500	1,500
CITIES		
City of Oxnard	11,000	11,000
Ventura Water	8,000	8,000
City of Santa Clarita	2,000	2,000
City of Santa Paula	5,000	5,000
WHOLESALE WATER AGENCIES		
United Water Conservation District	11,000	11,000
Santa Clarita Valley Water Agency	11,000	11,000
WATER AND/OR SANITATION DISTRICTS		
Fox Canyon Groundwater Management Agency	1,500	1,500
Other Public and Private Entities		
Ventura County Farm Bureau	1,500	1,500
Limoneira Ranch	3,000	3,000
Non-Profit Entities		
The Nature Conservancy	2,000	2,000
Friends of Santa Clara River	1,000	1,000
Total	\$63,500	\$63,500